



GRAND PARK
ORCHARD

**WAN-IFRA Asia Pacific
“Newsplex Asia 2013”
1 - 5 July 2013**

Please fax this form directly to Reservation Dept @ (65) 65 6603 8894 or
email: rsvn.gpor@parkhotelgroup.com / sandy.koh@parkhotelgroup.com

VALUE-ADDS:

- Deluxe room: Room rate is inclusive of buffet breakfast and unlimited internet access.
- Room rate is subject to 10% service charge and prevailing goods and services tax (7%).

IMPORTANT NOTES:

- **Kindly ensure that this reservation form reaches us latest by 17 June 2013. Any request beyond this date is subject to the room and rate availability.**
- Room(s) confirmed shall be made available for occupancy after 1400hrs on the date of check-in & the check out time is at 1200hrs. If you are arriving midnight and the official check-in time, please make the reservation for the day before.
- Reservation request should be submitted with a credit card detail and is subject to a one-night deposit by credit card.
- In the event of “No-Show”, the hotel will levy a charge for one-night stay to the credit card.

COMPLETE DETAILS IN FULL	
Guest Name :	MR / MRS / MS /MDM (please underline family name)
Designation:	:
Passport Number :	Date of birth:
Address :	Email :
Tel No :	Fax No :

FLIGHT DETAILS		
Arrival Date:	Flight No:	Arrival Time:
Departure Date:	Flight No:	Departure Time:

Room Type	Room rate (per room per night)	Please <input checked="" type="checkbox"/> on your preferred room type
Deluxe room (Single Occupancy)	SGD280.00++	
Deluxe room (Double Occupancy)	SGD300.00++	

Additional Remarks:

CREDIT CARD GUARANTEE

<input type="checkbox"/> American Express Card no/Exp:	<input type="checkbox"/> Master Card Card no/Exp:	<input type="checkbox"/> Visa Card Card no/Exp:
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Cardholder's name on credit card:

I hereby guarantee my reservation with the above-mentioned credit card and all costs to be charged to it. I understand that should there be a no-show or cancellation made **48 hours** prior to my arrival, I will be charge for the one-night duration of my stay, inclusive of taxes.

Signature:	Date:
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To check or amend your reservation, you may call (65) 65 6603 8834 or 65 6603 8823 or email: rsvn.gpor@parkhotelgroup.com / sandy.koh@parkhotelgroup.com